

# SHEFFIELD CITY COUNCIL

## Sheffield Health and Wellbeing Board

### Meeting held 25 April 2013

**PRESENT:** Councillor Julie Dore (Chair), Leader of the Council  
Councillor Jackie Drayton, Cabinet Member for Children, Young People and Families  
Councillor Mary Lea, Cabinet Member for Health, Care and Independent Living  
Dr Margaret Ainger, Clinical Commissioning Group  
Ian Atkinson, Clinical Commissioning Group  
Sue James, Healthwatch Sheffield  
Margaret Kitching, Director of Quality and Nursing NHS England  
Jayne Ludlam, Interim Executive Director, Children, Young People and Families  
Dr Tim Moorhead (Co-Chair), Clinical Commissioning Group,  
John Mothersole, Chief Executive, Sheffield City Council  
Dr Ted Turner, Clinical Commissioning Group  
Jeremy Wight, Director of Public Health

**IN ATTENDANCE:** .....  
Joe Fowler Director of Commissioning, Sheffield City Council and Tim Furness, Director of Business Planning and Partnerships, NHS Sheffield Clinical Commissioning Group

#### **1. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillor Harry Harpham, Dr Marion Sloan and Richard Webb.

#### **2. DECLARATIONS OF INTEREST**

There were no declarations of interest by members of the Board.

#### **3. WELCOME FROM CO-CHAIRS**

The Co-Chairs of the Board, Councillor Julie Dore and Dr Tim Moorhead, introduced the role and remit of the Health and Wellbeing Board. Board Members individually introduced themselves and each commented on their aspirations for the Board.

#### **4. HEALTH AND WELLBEING BOARD TERMS OF REFERENCE**

**RESOLVED:** That the Board approves the Sheffield Health and Wellbeing Board Terms of Reference, as submitted, subject to the following amendments at Paragraph 4.1 (Membership):

- (i) Replacement of the words “Adult Social Care & Public Health” with the words “Health, Care and Independent Living”.
- (ii) The deletion of “&” following the word “Children” and insertion of the words “and families” after the words “Children & Young People”
- (iii) Replacement of the words “Commissioning Board” with the word “England”.
- (iv) The replacement of the words “Sheffield Healthwatch” with the words “Healthwatch Sheffield”.

## **5. SHEFFIELD HEALTH AND WELLBEING BOARD PLAN 2013-14**

- 5.1 Joe Fowler, Director of Commissioning, Sheffield City Council, introduced a joint report of the Director of Commissioning, Sheffield City Council and Director of Business Planning and Partnerships, NHS Sheffield Clinical Commissioning Group (CCG), concerning the Sheffield Health and Wellbeing Board Plan 2013-14.

The report identified 3 areas of priority and ten commitments for the Board in 2013/14. The priorities were:

1. Know the health and wellbeing needs of Sheffield.
2. Make a plan to ensure the services in Sheffield meet the health and wellbeing needs of Sheffield people.
3. Work with the local public and others involved with health and wellbeing in the City.

- 5.2 RESOLVED: that the Board endorses the Sheffield Health and Wellbeing Board Plan 2013-14 and commits to working in partnership as a Board and with others in 2013-14.

### **5.3 REASONS FOR THE DECISION:**

The Health and Wellbeing Board in Sheffield is a new partnership between key commissioners in the City. This plan sets out how the Board, over the coming year, can ensure it has quality evidence of needs, workable yet ambitious strategies for action, and meaningful dialogue with stakeholders and members of the public on a number of issues including inequality. This plan sets out how, in this first year as a Board, these elements can all work together.

## **6. CITY COUNCIL, CLINICAL COMMISSIONING GROUP AND NHS ENGLAND PLANS FOR 2013-14**

- 6.1 Sheffield City Council’s Health and Wellbeing Commissioning Plans 2013-14

Joe Fowler, Director of Commissioning, Sheffield City Council, introduced a report of the Chief Executive, Sheffield City Council, summarising the Council's commissioning intentions and detailing investments and savings which the Council planned to make in 2013/14.

RESOLVED: that the Board notes and supports the work done by Sheffield City Council to contribute to the outcomes and priorities of the Joint Health and Wellbeing Strategy in 2013-14 and into 2014-15.

## 6.2 NHS Sheffield CCG Commissioning Intentions

Tim Furness, Director of Business Planning and Partnerships, NHS Sheffield CCG, introduced a report of the Chief Officer, NHS England CCG, which set out the CCG's plans for 2013/14, developed by clinical leaders in the CCG and previously discussed by the Shadow Health and Wellbeing Board. The document, which described how the plans contributed to the outcomes which the Board wished to achieve, had been approved by the CCG's Governing Body on 4 April 2013.

The Board discussed the extent to which other groups, including the Local Involvement Network (LINK) and, in the future, Healthwatch Sheffield could influence CCG commissioning intentions. The involvement of children and young people and other hard to reach groups in the work of Healthwatch was also raised. The significant participation of GPs in the development of the CCG's plans was noted.

RESOLVED: that the Board notes and supports the Clinical Commissioning Group's plans for 2013/14 and the contribution they will make to the outcomes described in the Joint Health and Wellbeing Strategy.

## 6.3 NHS England Progress Report

Margaret Kitching, Director of Quality and Nursing, NHS England (South Yorkshire and Bassetlaw), submitted a report, which explained how NHS England, a body created on 1 April 2013, would work; and described its functions and objectives. The report also described progress in South Yorkshire and Bassetlaw and outlined future challenges.

The Board discussed its role in ensuring that Sheffield received a fair deal as regards the allocation to health funding and resources and it was explained that there had been close liaison between NHS England and the CCG regarding contracts.

RESOLVED: that the Board notes the progress report concerning NHS England, including its functions, objectives and future challenges and the contribution to the outcomes of the Joint Health and Wellbeing Strategy (JHWS).

**7. JOINT STRATEGIC NEEDS ASSESSMENT (JSNA) AND JOINT HEALTH AND WELLBEING STRATEGY (JHWS) UPDATE**

Tim Furness introduced a report of the Director of Commissioning, Sheffield City Council and the Director of Business Planning and Partnerships, NHS Clinical Commissioning Group, which provided an update on the work done to produce a Joint Strategic Needs Assessment (JSNA) and Joint Health and Wellbeing Strategy (JHWS).

The final JSNA document would be submitted to the meeting of the Board in June 2013 and the JHWS would be submitted to the Board in September 2013.

The Board discussed methods of public engagement to inform the two documents, including outreach and website based access. Healthwatch Sheffield would be holding and contributing to events in support of the production of the JHWS and asking for opinions about potential change to inform the Strategy.

Whilst it was not expected that the outcomes of the JHWS would change, it was intended that it be more action focussed and that would enable greater alignment with commissioning plans. The Strategy would also have to be responsive to changing demands.

RESOLVED: that the Board approves the report submitted and awaits the full Joint Strategic Needs Assessment (JSNA) document in June 2013 and the final Joint Health and Wellbeing Strategy (JHWS) in September 2013.

REASONS FOR THE DECISION:

The timetable gives enough time for the JSNA document to meaningfully impact on the priorities of the JHWS.

**8. DATE AND TIME OF NEXT MEETING**

The next meeting of the Health and Wellbeing Board would be held on Thursday 27<sup>th</sup> June 2013.

**9. ROUND TABLE DISCUSSION**

At the close of the Board meeting, invited representatives of stakeholder groups participated in round table discussions relating to Joint Health and Wellbeing Strategy themes. The outcomes would be used to inform the Strategy.